

Cause or Case Number _____

_____	In the: (check one)	
_____		District Court
_____	Court or Precinct	County Court at Law
_____	Number	Justice Court, Place _____
_____		(if applicable)
_____		_____ County, Texas

_____ Motion Title (Example: "Motion to _____" or "Motion for _____")

Important: This is a generic motion form for civil cases. A motion is a request for the court to take action, allow, or deny something in an existing case.

Please be aware that many motions have formal requirements that are not included in this form. Before using this form, check if there are any specific forms available for your type of motion.

Good places to look for legal forms include:

- Your court's website
- TexasLawHelp.org
- Texas Justice Court Training Center (for Justice Court cases only)
- TXCourts.gov
- Texas State Law Library

It is highly recommended that you talk to a lawyer before using this form.

1. Party Information.

My name is _____.

I am the: (check one)

- ☐ Plaintiff or Petitioner
- ☐ Defendant or Respondent
- ☐ Other: _____

2. Relief Requested.

I ask the Court to grant the following request:

Respectfully submitted,

Party 1 (Your information)



Sign _____ Print Name _____ Date _____

Address: _____

Telephone: _____

Email: _____
Only fill this out if you have an email that you check every day.

Party 2 (The other side should complete this section if they agree with your motion.)



Sign _____ Print Name _____ Date _____

Address: _____

Telephone: _____

Email: _____
Only fill this out if you have an email that you check every day.

Notice of Hearing

When you file, ask the court clerk if you need a hearing. If you do, the clerk will give you this information.

The above motion is set for hearing on _____ / _____ / _____
Month Day Year

at _____:_____ a.m. p.m. at the Courthouse located at:
Time

Street Address City State ZIP

Signature of Judge or Clerk (if required in your County)

Certificate Of Service

Certificate of Service lets the court know that you sent a copy of your Motion to the other parties.

I certify that a copy of this Motion was sent to the other parties' attorneys (or to each other party if they do not have an attorney) on _____ (date) in compliance with Texas Rule of Civil Procedure 501.4 by: Send or give the other side a copy of this Motion the same day you file it. Check the option that you will use. Add pages with this information if there is more than one other party.

Mail to this address

Personal delivery to this address

Fax to this number

Email

Email service is only allowed if the other party provided an email address and agreed to receive service by email to this email address.

Another method approved by the court _____.



Sign

Date